

COPY

TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK GRANT
40th PROGRAM YEAR
ACTION PLAN

JULY 18, 2014

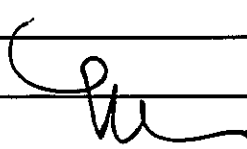
40th PROGRAM YEAR ACTION PLAN

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Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation *Other (Specify) _____ <input type="checkbox"/> Revision	
3. Date Received: 4. Applicant Identifier: B-14-MC-09-0017		
5a. Federal Entity Identifier: B-14-MC-09-0017		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: Town of East Hartford		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 06-6001989		*c. Organizational DUNS: 08-1302051
d. Address:		
*Street 1: <u>740 Main Street</u> Street 2: _____ *City: <u>East Hartford</u> County: <u>Hartford</u> *State: <u>CT</u> Province: _____ *Country: <u>United States of America</u> *Zip / Postal Code <u>06108</u>		
e. Organizational Unit:		
Department Name: Office of the Mayor		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Ms.</u> *First Name: <u>Christina</u> Middle Name: _____ *Last Name: <u>Lessard</u> Suffix: _____		
Title: Assistant Grants Administrator		
Organizational Affiliation:		
*Telephone Number: (860) 291-7306 Fax Number: (860) 289-8394		
*Email: clessard@easthartfordct.gov		

Application for Federal Assistance SF-424	Version 02
*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: *Other (Specify)	
*10 Name of Federal Agency: United States Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: <u>14.218</u> CFDA Title: <u>Community Development Block Grant - Entitlement</u>	
*12 Funding Opportunity Number: <u>N/A</u> *Title: _____	
13. Competition Identification Number: <u>N/A</u> Title: _____	
14. Areas Affected by Project (Cities, Counties, States, etc.): Town of East Hartford	
*15. Descriptive Title of Applicant's Project: 40 th Year Community Development Block Grant Entitlement (B-14-MC-09-0017)	

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: 1 st Congressional District		*b. Program/Project: 1st Cong. District
17. Proposed Project:		
*a. Start Date: September 1, 2014		*b. End Date: August 31, 2015
18. Estimated Funding (\$):		
*a. Federal	547,539	
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	547,539	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: <u>Ms.</u>	*First Name: <u>Marcia</u>	
Middle Name: <u>Anne</u>		
*Last Name: <u>Leclerc</u>		
Suffix: _____		
*Title: Mayor		
*Telephone Number: (860) 291-7201		Fax Number: (860) 282-2978
* Email: mleclerc@easthartfordct.gov		
*Signature of Authorized Representative: 		*Date Signed: <u>7/16/14</u>



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- ☐ This certification does not apply.
☒ This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

7/16/14
Date

Marcia A. Leclerc

Name

Mayor

Title

740 Main Street

Address

East Hartford, CT 06108

City/State/Zip

(860) 291-7201

Telephone Number

- ☐ This certification does not apply.
☒ This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2013, 2014, 2015, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

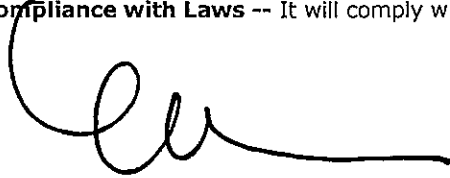
Excessive Force -- It has adopted and is enforcing:

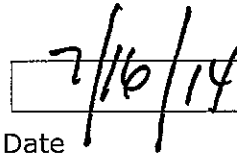
14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.




Date

Signature/Authorized Official

Marcia A. Leclerc

Name

Mayor

Title

740 Main Street

Address

East Hartford, CT 06108

City/State/Zip

(860) 291-7201

Telephone Number

CERTIFICATION

In accordance with the applicable statute and the regulations governing the consolidated plan, the jurisdiction certifies that:

Discharge Policy -- The jurisdiction has established a policy for the discharge of persons from publicly funded institutions or systems of care in order to prevent such discharge from immediately resulting in homelessness for such persons.



Signature/Authorized Official

7/16/14
Date

Marcia A. Leclerc
Name

Mayor
Title

740 Main Street
Address

East Hartford, CT 06108
City/State/Zip

(860) 291-7201
Telephone Number

- ☐ This certification does not apply.
- ☒ This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
East Hartford Town Hall	740 Main Street	East Hartford	Hartford	CT	06108
Other workplaces on file					

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

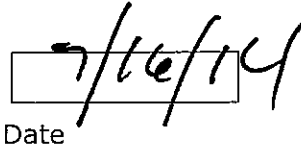
- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan



Signature/Authorized Official


Date

Marcia A. Leclerc

Name

Mayor

Title

740 Main Street

Address

East Hartford, CT 06108

City/State/Zip

(860) 291-7201

Telephone Number

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation duly held on the 15th day of May, 2014.

RESOLUTION

WHEREAS, The Town of East Hartford is entitled to Fortieth Program Year funding under Title I of the Housing and Community Development Act of 1974, as amended, estimated at \$547,539; and

WHEREAS, receipt of this entitlement grant is contingent upon the submission of a Fortieth Program Year Action Plan, and Certifications of Compliance; and

WHEREAS, citizen input was obtained, in accordance with the Grants Administration Office's Citizen Participation Plan, at three Public Hearings held on November 6, 2013 and March 10, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of East Hartford recognizes the need for funding the objectives contained in the Fortieth Program Year Action Plan and endorses this Plan as reflecting the Town's Community Development needs.

AND, FURTHER, BE IT RESOLVED that the Town Council does support and authorize the submission of the Fortieth Program Year Action Plan, and Grantee Certifications to the U.S. Department of Housing and Urban Development and authorizes its Mayor, Marcia A. Leclerc, to act as representative of the Town and to enter into contract and any amendments thereof with the U.S. Department of Housing and Urban Development.

AND I DO FURTHER CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affixed the corporate seal of said Town of East Hartford this 18th day of July, 2014.



Angela M. Attenello
Town Council Clerk

EXECUTIVE SUMMARY

TOWN OF EAST HARTFORD ANNUAL ACTION PLAN

FOR THE PERIOD SEPTEMBER 1, 2014 – AUGUST 31, 2015

In 2010, the East Hartford community created its Consolidated Plan for the period FY 2010 – FY 2014. The purpose of the Plan is to direct how the community's resources, including its Community Development Block Grant, will be used over a five-year period to meet the needs of the community for

- decent housing;
- a suitable living environment; and
- expanded economic opportunities, principally for low and moderate income residents.

Within the framework provided by these three categories of objectives, the Consolidated Plan identifies East Hartford's priority needs and describes the specific objectives that the community will strive to achieve over the five-year Consolidated Plan period.

This annual Action Plan describes the specific objectives to be addressed in YEAR 5 of the Consolidated Plan period. It also describes the projects to be undertaken to meet these objectives and the expected outcomes of these projects. Year 5, also known as the 40th Program Year, commences on September 1, 2014 and ends on August 31, 2015.

DECENT HOUSING

Objective # 1: Improve the supply and condition of one to four unit housing occupied by low and moderate income families in designated neighborhoods and throughout East Hartford. This is achieved through the implementation of housing improvement programs; including, but not limited to, lead paint hazard control, general and emergency rehabilitation, handicapped accessibility, and code correction.

Project: Housing Rehabilitation – Funding for limited housing rehabilitation in one to four unit owner occupied properties inhabited by low and moderate income families.

Expected Outcome: Decent housing will become more **affordable** for low and moderate income residents.

Objective # 2: Provide fair housing services to the East Hartford community including, but not limited to, education and counseling services.

Project: Housing Education Resource Center – Funding for the provision of fair housing services, including education, counseling, and foreclosure prevention assistance to homeowners, tenants and landlords town-wide.

Expected Outcome: Decent housing will become more **accessible/available** for residents of East Hartford.

Objective # 3: Support the continued operation of East Hartford's homeless shelter with particular emphasis on the transition of homeless persons to permanent residents in the community.

Project: CRT – East Hartford Community Shelter – Funding to supplement the operating budget at the East Hartford Community Shelter for the homeless located at 381-385 Main Street.

Expected Outcome: Decent temporary housing will become more **accessible/available** for persons who find themselves homeless.

SUITABLE LIVING ENVIRONMENT

Objective # 4: Support the provision of public services which include, but are not limited to, those concerned with youth services, substance abuse, senior services and handicapped accessibility.

Project: Senior Support Services – Funding for the delivery of services to East Hartford's elderly population.

Project: Interfaith Ministries – Funding to supplement the operating budget of the Friendship Center's free hot meal program.

Project: Interval House – Funding for a domestic violence shelter and counseling services for low and moderate income East Hartford residents.

Project: East Hartford Youth Services – Funding to support the hiring of a part-time Spanish-speaking counselor to help provide free counseling services to East Hartford children and their families.

Project: InterCommunity, Inc. – Funding for the delivery of services to East Hartford residents recovering from mental illness and/or substance abuse issues through the Supportive Environmental Care for Urgent Referral Evaluations (SECURE) Program.

Expected Outcomes: A suitable living environment will be made more **accessible/available** to low and moderate income town residents through the provision of a range of services that meet their human service needs.

Objective # 6: Physical improvements to parks and public facilities in deteriorating low and moderate income areas.

Project: Streetscape improvements to the central business district, including, but not limited to tree planting, trash receptacles, sidewalk replacement, public signage and benches.

Expected Outcome: A suitable living environment will be **sustained** through improvements to parks and public facilities.

Project: Funding for the permanent installation of an emergency generator at East Hartford Housing Authority's Community Room serving the residents of Hockanum Park.

Expected Outcome: A suitable living environment will be made more **accessible/available** through improvements to parks and public facilities.

CREATING ECONOMIC OPPORTUNITIES

Objective # 5: Revitalization of downtown or any other blighted area through the promotion of economic development activities which increases available jobs and services to low and moderate income persons.

Project: Funding for limited façade improvements to commercial properties along major thoroughfares in low and moderate income areas.

CITIZEN PARTICIPATION

The Town's Citizen Participation Plan was followed in the development of the Year 5 Action Plan. Residents and community organizations were invited to attend a public hearing on November 6, 2013 to give their views on housing and non-housing community development needs prior to the creation of a proposed Action Plan. Once the plan had been created, two additional public hearings were held on March 10, 2014 to receive comments on the proposed Plan. Persons in attendance at the public hearings were representatives of non-profit organizations and agencies that had requested funding from the Block Grant.

On April 8, 2014, following these public hearings, a proposed Action Plan was published in The Hartford Courant, posted on the Town of East Hartford's website, and placed on display at the Raymond Library, the Town Clerk's Office, and the Grants Administration Office for a thirty-day comment period. No comments were received. On May 15, 2014, the Town Council approved the Final Action Plan.

Appendix A contains the minutes from the three public hearings.

LEAD AGENCY RESPONSIBLE FOR OVERSEEING YEAR 5 ACTIVITIES

The Town of East Hartford's Grants Administration Office will be responsible for administration of all CDBG funded activities during the Action Plan Year. As depicted by the *Year 5 Activities and Outcome Measures* tables (page 35), some of the proposed activities will be implemented by other agencies on a sub-recipient basis.

MONITORING

The Grants Administration Office monitors the use of CDBG funds and ensures that goals established for the Action Plan year are achieved. The Assistant Grants Administrator monitors the performance and activities of all sub-recipients, community based development organizations, and Town departments receiving funds during the Action Plan year. The Assistant Grants Administrator, together with the Grants Administration's Housing Planning Analyst, submits a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD 90 calendar days after the close of the program year. This report is designed to provide information on the utilization of entitlement funds during the most recently completed program year. The CAPER provides a description of each activity for which funds were budgeted and expended during the reporting year, as well as information on activity accomplishments. In addition, monthly drawdowns are submitted to HUD through the Integrated Disbursement and Information System (IDIS) by the Grants Administrator. These reports track funds used during the Action Plan period.

EVALUATION OF PAST PERFORMANCE

The Town evaluates its performance yearly in its CAPER. The most recent CAPER, submitted to HUD in November 2013, evaluated the 38th Program Year (September 1, 2012 through August 31, 2013) performance. In that year, the Town administered its CDBG program in compliance with federal regulations governing the program: 93.75% of expenditures were for activities that benefited low and moderate income persons; expenditures for public services (13.2%) were within the 15% cap permitted by the program; administrative expenses (14.95%) were below the 20% cap allowed by the program. The Town spent its CDBG dollars in a timely fashion. On July 3, 2013, its "Timeliness Test Date", the Town's draw ratio was 1.45. This was below HUD's ceiling of 1.5.

I. RESOURCES EXPECTED TO BE AVAILABLE IN YEAR 5

1. Federal Resources

The following federal resources are expected to be made available to assist the Town in reaching its Consolidated Plan objectives:

Community Development Block Grant Funds (CDBG): - Entitlement funding for the Town of East Hartford for housing, public services, public facility improvements, economic development and program/administrative costs. On May 15, 2014, a budget for proposed projects for the 40th CDBG Program Year, in the amount of \$547,539, was approved by the East Hartford Town Council. This budget comprising the Action Plan is included herein.

North Central Area Agency on Aging (NCAAA): The Town receives Title 3 money, through the NCAAA, for services for East Hartford's elderly. For the period October 1, 2014 to September 30, 2015, the Town expects to receive \$3,000 from NCAAA for a grocery delivery program for the frail elderly. Town of East Hartford funding, set aside for elderly services programs, will act as a match to NCAAA funds for the grocery delivery program. CDBG will fund the services of a part-time caseworker for the elderly in town.

Capital Fund Program: The East Hartford Housing Authority (EHHA) receives funds on an annual basis for physical improvements to its federally funded housing complexes from this formula grant program. In the current grant year of 2014, EHHA anticipates receiving \$685,000. The 2015 budget has been projected to be at a 6% reduction level and modernization activities have been planned with the expectation of funds being about \$650,000.

Section 8 Funds: The East Hartford Housing Authority anticipates receiving \$4,925,000 for its Section 8 program in the coming year. This includes a \$970,000 subsidy for Veterans Terrace, a project-based Section 8 property.

Low Income Public Housing (LIPH) Subsidy Funds: The East Hartford Housing Authority anticipates receiving \$1.7 million from HUD as an annual subsidy for its 617 units in the LIPH program in the coming fiscal year.

Veterans Terrace Development: The East Hartford Housing Authority will receive \$150,000 in preconstruction funding from the Connecticut Department of Housing (DOH) to support Veterans Terrace redevelopment efforts.

Scattered Site Program: The East Hartford Housing Authority through its non-profit organization, East Hartford Affordable Homes Now, was awarded a \$2 million grant from the Connecticut Department of Housing to support the acquisition, rehabilitation and redevelopment of thirty (30) units of affordable housing. This program not only promotes neighborhood revitalization and stabilization through the targeting of vacant

and abandoned properties in East Hartford, but works to create safe, decent and affordable housing through the preservation and rehabilitation of existing housing stock.

Low Income Housing Tax Credits: There is at present, one 50-unit development (Easton Place) in town for the elderly and families that is being financed with tax credits. The extended use period ends in 2038.

McKinney-Vento Homeless Assistance Act Funds: InterCommunity, Inc., the regional mental health provider located in East Hartford, uses \$262,783 through these funds to provide supportive housing for eighteen homeless persons with mental health and substance abuse issues in conjunction with the Department of Mental Health and Substance Abuse.

ERASE (East of the River Substance Abuse Elimination): The Youth Services Department receives \$3,000 per year through the Drug Free Community Grant. They are currently in year ten (10) of a ten (10) year grant. Annually, the Youth Services Department receives \$5,675 towards the prevention of substance abuse. Some of the programs that receive funding through this grant are Peers Are Wonderful Supports (PAWS) and Project Graduation.

Garrett Lee Smith (GLS) Suicide Prevention Initiative: \$2,500 has been awarded to the Town of East Hartford Department of Youth Services by the Capital Area Substance Abuse Council Garrett Lee Smith (GLS) Suicide Prevention Initiative. The goal of the GLS initiative is to build the capacity and infrastructure of communities and institutions of higher education to prevent suicide, suicidal behaviors and promote mental health, prioritizing, but not limited to, youth and young adults 10 - 24 years old.

Federal/State Historic Preservation Funds: \$10,000 has been committed in Supplemental Certified Local Government funds for a pre-development study of Central Business District Post Office on Main Street.

2. State Resources

State of Connecticut Bond Funds: From time to time, funding is made available for downtown development through several State agencies and quasi-governmental organizations.

Connecticut Housing Investment Fund: Energy conservation and general rehabilitation funds administered by CHIF are available to assist East Hartford residents, though program funding and guidelines may be subject to change. CHIF's programs are designed to assist low and moderate income families. Their First-Time Homebuyer Program provides financing at low interest rates to first-time homebuyers purchasing their primary residences in the State of Connecticut. Both first mortgages and down payment assistance loans are available to those who qualify.

Community Renewal Team, Inc.(CRT): Funding for weatherization assistance programs administered by CRT is available this fiscal year. This program, funded by Connecticut Light & Power (CL & P), focuses on internal weatherization (caulking, weather stripping, etc.). CRT also provides energy assistance (fuel delivery and reduced heating costs) for low income households. Referrals are made by the Town of East Hartford to these programs as well as to CHIF. Applications are made directly to the funded agency.

State of Connecticut Department of Social Services (DSS): A variety of programs administered by the State for very low income residents including financial, food and medical assistance programs.

State of Connecticut Department of Public Health: Contract funds in the amount of \$54,652 for public health emergency preparedness; CGS 19a-202 Per Capita funds in the amount of \$60,525.74 and regional nutrition assistance (WIC) in the amount of \$806,039 per year over a five year period ending September 30, 2017.

State of Connecticut Office of Policy and Management (OPM): The Town administers the Homeowners Tax Relief program and the Renters Rebate Program for elderly and disabled tenants and owners through funding provided by this State agency.

State of Connecticut Department of Transportation: In the coming Program Year, the Town will receive \$43,553 from this agency to meet the transportation needs of the elderly and the disabled.

State of Connecticut Department of Education: The Youth Services Department received two grants; a Youth Service Bureau Grant in the amount of \$43,652 per year for a period of two years (July 1, 2013 through June 30, 2015) and a Youth Services Enhancement Grant in the amount of \$7,550. The Youth Services Enhancement Grant is a bi-annual grant which was first received in 2009 and is reapplied for every two years.

State of Connecticut Office of Policy and Management Youth Prevention Grant: The East Hartford Youth Services has been identified in Public Act 13-247, Sec. 76, to be a recipient of an \$85,240.75 grant from the State of Connecticut for the purpose of Youth Services Prevention. This funding is for prevention and intervention programs to reduce youth violence and to help divert them from the Juvenile Justice System.

Connecticut Housing Finance Authority (CHFA): Mortgage assistance is available for first time homebuyers who are residents of publicly-assisted housing through the agency's Homeownership Program. The Section 8 Housing Choice Voucher Homeownership Program offers loans at below market interest rates and allows eligible borrowers to use their Section 8 Housing Choice Vouchers towards their monthly mortgage payments. A Home of Your Own Program (HOYO) offers loans at below market interest rates to people with disabilities who wish to purchase their first

home. Additionally, these borrowers may qualify for a reduced interest rate for the Downpayment Assistance Program. The Homebuyer Mortgage Program offers home loans at below market interest rates primarily to people that have never purchased a home before. The most recent Affordable Housing Appeals List (2012 Amended) cited 908 active CHFA single family mortgages in East Hartford.

CHFA offers innovative refinance opportunities, mortgage assistance loans and free counseling services designed to help homeowners avoid foreclosure. The Connecticut Fair Alternative Mortgage Lending Initiative and Education Program (CT FAMILIES) offers to refinance first mortgage loans for Connecticut Homeowners who are delinquent or anticipate becoming delinquent and who would benefit from refinancing their mortgage into more affordable 30-year fixed-rate mortgages. The Emergency Mortgage Assistance Program (EMAP) provides temporary monthly mortgage payment assistance for up to five years for eligible Connecticut homeowners who are facing foreclosure due to a financial hardship. HUD/CHFA-approved housing counseling agencies throughout the state offer a range of Foreclosure Prevention Counseling services free-of-charge to homeowners who are delinquent or in danger of becoming delinquent on their mortgages.

3. Local Resources

Tax revenue and general obligation/special purpose bond funds provide significant support for Town services. Tax revenues provide funds for a variety of municipal services and programs, while bonds are issued to fund major construction or facility improvement projects. Currently, bond funds are being utilized to fund road improvements throughout town.

Hartford-Area Lending Institutions: Several area banks (Webster Bank, N.A., Peoples' United Bank, Bank of America, N.A., Wells Fargo Bank, N.A., Santander Bank, First Niagara Bank, N.A., TD Bank, N.A.) offer Federal Housing Administration and/or Connecticut Housing Finance Authority mortgages. CHFA offers low interest or competitive loans to eligible homeowners. Many of these programs have low interest, fixed 30-year rates. As of June 19, 2014, these rates ranged from 3.875 – 4.205% APR.

Fund Balance Resources were originally dedicated in 2011 to assist the frail elderly through a grocery delivery program. These resources are still available and total \$6,337.02.

II. PRIORITY NEEDS TO BE ADDRESSED BY YEAR 5 ACTION PLAN FUNDING

During the Consolidated Plan process, East Hartford identified eight housing and non-housing priority needs. Those needs listed below in bold type are being met through projects funded by the Year 5 Action Plan.

Housing and Homeless Priority Needs

1. **Addressing cost burden and improving the physical condition of the Town's existing housing stock for homeowners earning 0-80% of median family income (MFI);**
2. **addressing cost burden for extremely low and very low income renters (0-30% and 31-50% MFI;**
3. **supporting the resources that make up the Town's continuum of care for the homeless and those at-risk of becoming homeless; and**
4. **supporting the housing needs of special populations, such as the elderly and persons with disabilities.**

Non-housing Community Development Priority Needs

5. **The continued revitalization of the central business district and its surrounding low to moderate income neighborhoods; the continued revitalization of Burnside Avenue and Main Street;**
6. public improvements to roads and sidewalks; measures to address noise and congestion on major thoroughfares; and handicapped accessibility improvements;
7. **public service needs, especially for the elderly, homeless persons, and youth;**
8. continued support for grass-roots efforts to improve the physical, economic, and social environments of low and moderate income neighborhoods.

PRIORITY NEED	YEAR FOUR FUNDING	PRIORITY NEED LEVEL
1. HOUSING REHAB-SINGLE	\$ 120,000	HIGH
2. HOUSING REHAB-MULTI	30,000	HIGH
3. HOMELESSNESS	35,000	HIGH
4. HOUSING/SPECIAL NEEDS	15,250	HIGH
5. ECONOMIC DEVELOPMENT	50,000	HIGH
6. PUBLIC IMPROVEMENTS	113,631	MED.
7. OTHER PUBLIC SERVICES	29,500	HIGH
8. PUBLIC FACILITIES	44,650	MED.
TOTAL WITHOUT ADMIN COSTS	\$ 438,031	

III. ANNUAL OBJECTIVES

The Year 5 annual objectives are the same as the Consolidated Plan objectives. They are designed to address the priority needs stated in the previous section. They can be grouped into those having to do with housing needs and those having to do with non-housing community development needs. The emphasis of these objectives and related activities will be to meet the needs of the Town's low and moderate income residents.

Action Plan Housing Objectives

Improve the supply and condition of one to four unit housing occupied by low income families in designated neighborhoods and throughout East Hartford through the implementation of housing improvement programs; including, but not limited to, asbestos removal, general and emergency rehabilitation, handicapped accessibility, and code correction.

The 40th PY Action Plan budget contains \$150,000 for limited housing rehabilitation in one to four unit owner-occupied housing dwellings inhabited by low and moderate income families.

Provide fair housing services to the East Hartford community including, but not limited to, education and counseling services.

To assist low income renters and owners who are experiencing cost burden and housing problems, the Town intends to continue to commit CDBG resources to the provision of fair housing services through the Housing Education Resource Center (HERC). In addition to its Direct Services Program, which provides counseling for tenants and landlords around housing problems, and counseling for homeowners faced with foreclosure, the Program also provides information about affordable housing and fair housing issues. At least one free informational workshop will be conducted during the program year to offer residents an opportunity to discuss and ask questions about topical fair housing issues. Approximately 250 East Hartford household members will be assisted in the coming Program Year under HERC's Direct Services Program.

Support the continued operation of East Hartford's homeless shelter with a particular emphasis on the transition of homeless persons to permanent residents in the community.

The Town will continue to supplement the East Hartford Community Shelter's operating budget to ensure that homeless men, women, and children in town will have a roof over their heads while they work with shelter staff to stabilize their situations and find permanent housing in the community. During the 40th Program Year, as many as 75 homeless persons will be assisted by the East Hartford Shelter.

Action Plan Non-housing Community Development Objectives

Support the provision of public services which include, but are not limited to, those concerned with youth services, substance abuse, senior services, and handicapped accessibility.

A range of public services will be funded to address the needs of segments of the community identified in the Consolidated Plan. The Town of East Hartford will continue to provide support services for the elderly, particularly the frail elderly, through its Parks and Recreation Department. The Town will use CDBG funds for an elderly outreach worker for the frail elderly. In the coming Program Year, approximately 40 elderly persons will benefit from these services.

The Town of East Hartford's Youth Services Department will provide free counseling services to families who are not proficient in English. CDBG funds will support the hiring of a part-time Spanish-speaking counselor to help provide the free counseling.

Also, during the 40th Program Year, Interfaith Ministries will receive funds for the Friendship Center's free hot meal program which provides meals to approximately 800 people in need. Operational support will be provided to Interval House. Interval House is a domestic violence shelter which also provides counseling services to 145 East Hartford residents.

Funding will also be provided to InterCommunity, Inc. for the delivery of services to approximately 35 East Hartford residents recovering from mental illness and/or substance abuse issues through the SECURE Program.

Support physical improvements to parks and public facilities in deteriorating low and moderate income areas.

In the 40th Program Year, improvements to parks and other public facilities will be supported with CDBG funds. CDBG funds are budgeted for the permanent installation of an emergency generator at East Hartford Housing Authority's Community Room serving 274 residents of Hockanum Park. This installation will provide an urgent resource for residents during power outages, transforming the Community Room into a sheltering station with heating, cooling, lights, rest rooms, and power to charge electronic devices including medical equipment.

Also in the 40th Program Year, physical improvements to the central business district streetscape, including, but not limited to, tree planting, trash receptacles, sidewalk replacement, public signage, and benches will be conducted.

Revitalization of downtown or any other blighted area through the promotion of economic development which increases available jobs to low and moderate income persons.

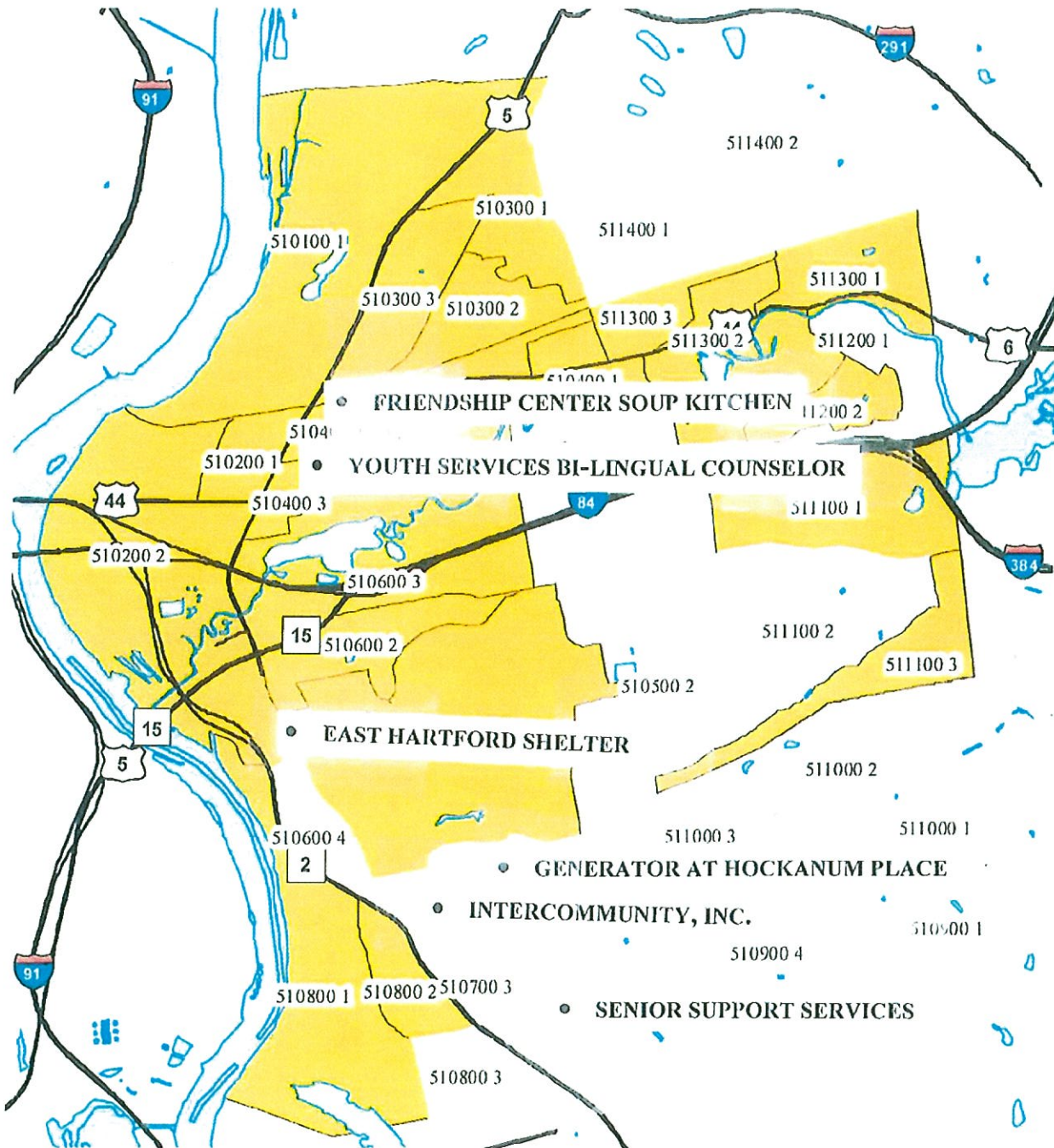
CDBG funds are budgeted for limited façade improvements to commercial properties along major thoroughfares in low to moderate income areas, including but not limited to sign replacement.

IV. ALLOCATION PRIORITIES

Three East Hartford maps follow this section. The first map depicts the Town's low and moderate income areas based on the 2000 Census. It also shows the locations of activities to be carried out during the 2014 Program Year. (Projects not shown are town-wide and are not specific to any one location.) The second map shows, by Block Group, where Black residents are concentrated. The third map shows, by Block Group, where Hispanic residents, our numerically significant minority population, are concentrated. The FY 2010- FY 2014 Consolidated Plan identifies Main Street and Burnside Avenue as areas where Block Grant funds will be concentrated. These low income areas are a mix of residential and commercial property, and have high visibility.

Town of East Hartford

Low to Moderate Income Census Block Groups



Low to Moderate
Income Block Groups

Below 50%

50% and above

Waterbodies

Map prepared by:

CRCOG
CAPTAIN REGION
COUNCIL OF GOVERNMENTS
OF EAST HARTFORD

July 2014

Data Source: Census 2010 boundary file
ACS 5 yr (2006-2010) Low to
Moderate Income Summary File

21



0 - 5

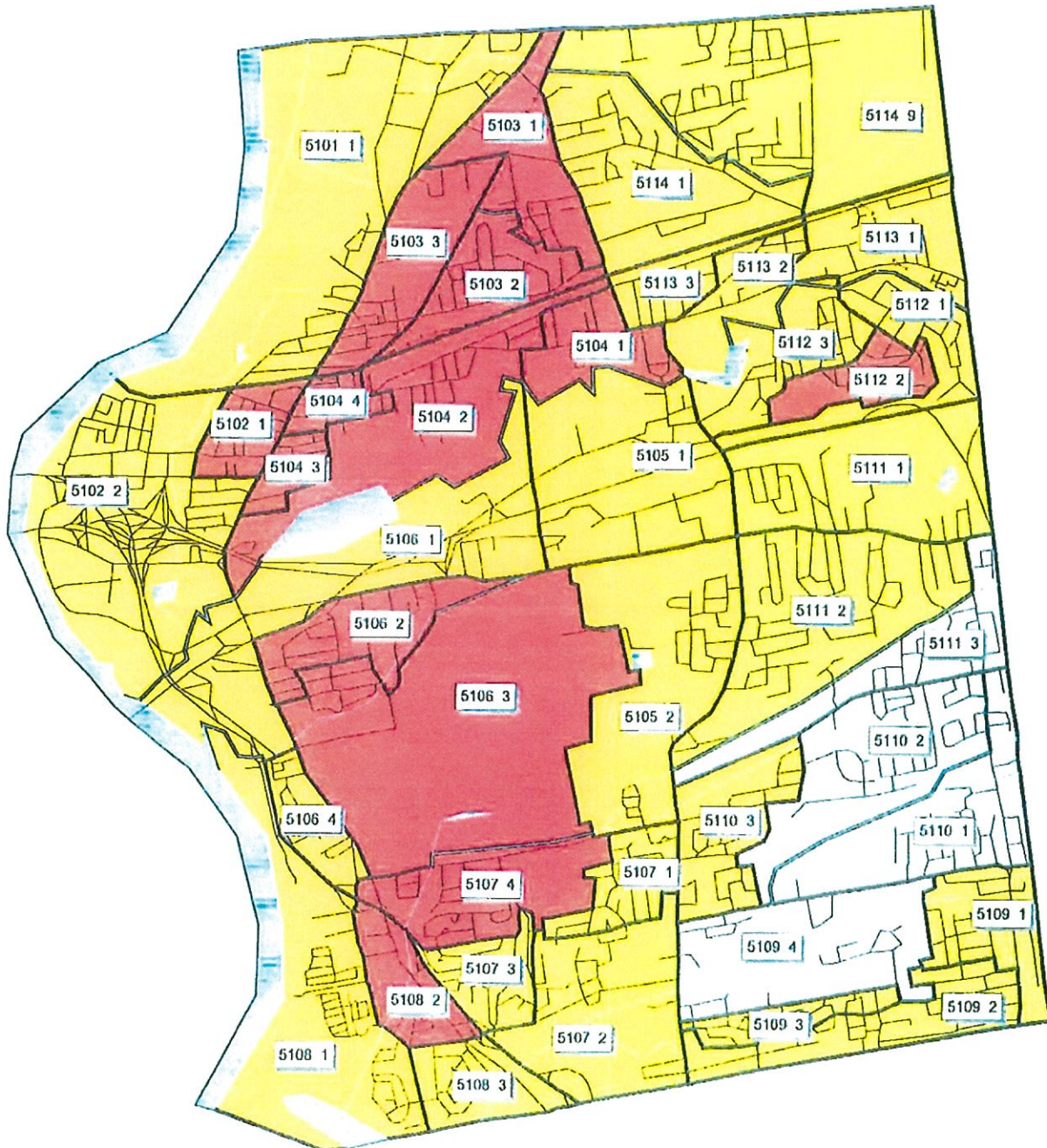
 5 - 10

10 - 20

20 - 100

25

Hispanic Population Concentrations East Hartford, Connecticut



Legend

Percent Hispanic By Block Group

- 0 - 5
- 5 - 10
- 10 - 20
- 20 - 100

V. AFFORDABLE HOUSING

The State of Connecticut Department of Housing (DOH) tracks the percentage of affordable housing that can be found in each town throughout the state. Figures published in October 1, 2013 show that in 2012, 16.45% of East Hartford's housing was considered affordable, meaning that it was either publicly assisted and/or had rental subsidies or mortgages through the Connecticut Housing Finance Authority. For this reason, the Town of East Hartford is exempt from the State of Connecticut Affordable Housing Land Use Appeals Act 89-311.

Using the most recent Connecticut Economic Resource Center, Inc. (CERC) data, East Hartford's housing affordability is illustrated when comparing home sales in Hartford County as well as surrounding communities:

Median Price House Sales- 2010

Hartford County:	\$225,000
East Hartford:	156,500
Manchester:	177,750
Glastonbury:	339,000
South Windsor:	247,000

American Community Survey (ACS) 5-Year Estimates data shows that relative affordability extends to East Hartford's rental housing:

Median Gross Rent for Renter-Occupied Units: 2008-2012

Hartford County:	\$ 960
East Hartford:	892
Manchester:	943 (ACS 3-Year Estimates 2007-2009)
Glastonbury:	1,181
South Windsor:	1,137 (ACS 3-Year Estimates 2010-2012)

VI. BARRIERS TO AFFORDABLE HOUSING

The Town of East Hartford has been deemed a “distressed municipality” by the State of Connecticut Department of Economic and Community Development. According to Connecticut General Statutes (CGS) Section 32-9p, the definition of a distressed municipality should be based on “high unemployment and poverty, aging housing stock and low or declining rates of growth in job creation, population, and per capita income.

It has been determined that the Town of East Hartford has satisfied the affordable housing criteria contained in subsection 8-30g(k) of CGS126a, as referenced above. Despite the fact that East Hartford has been identified as exempt, a number of barriers faced by households in need of or trying to maintain affordable housing have been identified.

Barrier #1: Maintain an accessible database of all resources (i.e. food share, fuel assistance, renter’s rebate, etc.) to East Hartford residents who are in need of such resources.

Action #1: The Town of East Hartford’s website is updated on a regular basis and includes links and other referral information for Town residents. Information contained on the website includes Renter’s Rebate Program, Job Lead Links, Tax Credit information, Bed Bug Information and Fuel Assistance Program.

Action #2: The Department of Health and Social Services has a directory (“Housing Leads”) of housing properties in East Hartford. This directory is posted in the Social Services division and is handed out to residents in need. In addition, residents are referred to the East Hartford Housing Authority for additional housing assistance.

Action #3: As Section 8 housing units become available, the Social Services division posts the information on its bulletin board in East Hartford Town Hall.

Action #4: The Town of East Hartford annually hosts housing workshops to keep residents informed. These workshops have included topics such as Tenant & Landlord Rights & Responsibilities and Foreclosure Prevention. During the 40th Program Year, the Town plans to partner with Channel 5 (Community Access) to air the informational section of these workshops. This will disseminate the information to a larger audience and accommodate East Hartford residents who are unable to attend the workshops.

Barrier #2: There is a continued need for housing rehabilitation efforts in town, particularly as more homeowners face economic hardships. The Town’s Consolidated Plan identifies as a high priority the need to improve the physical condition of existing housing stock for households earning 0-80% of the area median income as well as addressing the cost burden for extremely and very low income renters at 0-30 and 31-50% area median income.

Action #1: 40th Program Year Community Development Block Grant funds will be allocated to the Housing Rehabilitation Program. This program is for owner-occupied, 1-4 unit properties

and provides a 0% interest, deferred loan for eligible repairs such as handicapped barrier removal, roof and furnace replacement, water heater replacement, chimney repair, wiring & electrical service, and plumbing. As East Hartford's low income home owners struggle with the cost burden of housing, the Housing Rehabilitation Program focuses on items which are costly and critical to habitation. By maintaining this focus, the program is able to assist low income home owners and improve the housing stock in town.

Action #2: The East Hartford Housing Authority (EHHA) is in the process of implementing a Scattered Site program to support the acquisition, rehabilitation and redevelopment of thirty units of affordable housing. The EHHA expects to begin site rehabilitation in July 2014 and have all units leased and occupied by December 2015.

Barrier #3: The foreclosure rate in East Hartford is increasing, resulting in more vacant properties. According to the ACS Survey, the homeownership rate in East Hartford for 2008-2012 is 56.5%, below the rates of neighboring communities (Glastonbury 67.4% and Manchester 58.5%), Hartford County (65.9%) and the state (68.3%).

Action #1: The Town of East Hartford is the recipient of a \$800,000 grant to the Connecticut Housing Investment Fund (CHIF) through the Connecticut Department of Economic and Community Development to implement comprehensive programs of community revitalization and stabilization by developing and coordinating local resources and services that will facilitate the acquisition and renovation of one to four-family homes and prioritizing owner occupancy of such homes.

SECTION VII: FAIR HOUSING ACTIONS

During the 40th Program Year, the Town of East Hartford will take the following actions towards promoting fair housing:

1. The Town of East Hartford will produce an Request for Proposals to conduct an updated Analysis of Impediments to Fair Housing (AI);
2. The Town of East Hartford will work closely with the consultant who prepares the AI to address impediments identified through the creation of its Fair Housing Action Plan;
3. \$12,500 of 40th Program Year CDBG funds will be allocated towards the Housing Education Resource Center. This agency is a HUD-approved housing counseling agency which provides assistance with fair housing and housing discrimination, foreclosure prevention counseling, landlord and tenant rights and responsibilities and other housing issues. The Town's Fair Housing Officer (Housing Planning Analyst) will continue to provide resources, referrals and assistance to residents needing assistance;
4. The Town of East Hartford will review and update its Fair Housing Policy;

5. Fair Housing information and resources will be updated and posted on the Town's website. Posting will include informational links for residents;
6. CDBG staff will keep informed of current challenges to fair housing and ways in which to address these needs by attending fair housing workshops;
7. Fair Housing Officer will attend training regarding fair housing regulations and procedures. This training will provide insight into implementing new strategies and procedures;
8. Fair Housing Officer and Grants Administration Office will continue to coordinate efforts with Town Departments such as the Inspections and Permits Department and the Health and Social Services Department to maintain an open dialogue regarding fair housing issues and providing assistance and outreach to residents;
9. Fair Housing Officer will provide specific, personal assistance to residents looking to file a complaint with HUD regarding fair housing practices. Complaint forms are available in English and Spanish;
10. Membership in Fair Housing Associations (i.e. Connecticut Fair Housing Association) will be investigated. Such membership will provide pertinent information and help develop relationships with other Fair Housing professionals;
11. The Grants Administration Office will continue to post and provide information regarding mortgage assistance programs to residents, such as the Emergency Mortgage Assistance Program (EMAP) through the Connecticut Housing Finance Authority; and
12. Each year the Grants Administration Office receives posters from the National Fair Housing Alliance. These posters aim at stopping housing discrimination by educating people about their rights. The Grants Administration Office will continue to post the posters throughout Town Hall, Raymond Library, East Hartford Community Cultural Center and the Senior Centers.

VII. PUBLIC HOUSING

During the Action Plan year, there will be an effort to coordinate resources between the Town and the East Hartford Housing Authority (EHHA) to meet the housing and community development needs of very low, low and moderate income families and individuals. The Housing Authority will continue to search for new programs and ideas to further the public housing needs of the town in 2014/2015. During the 40th Program Year, \$44,650 of CDBG funds are budgeted to partially fund the installation of a permanent generator for the Housing Authority's Community Room at Hockanum Park.

The East Hartford Housing Authority, through implementation of its' Recovery Agreement with HUD, has continued to improve the financial stability of the Authority. Our team is extremely proud of its efforts, creating new policies, training staff, controlling expenses, closely monitoring budgets, addressing collective bargaining issues long ignored, and reviewing our portfolio. Much of our efforts have occurred during uncertain times related to federal appropriation levels and Sequestration.

The Housing Authority has worked under HUD's direction along with help of the Town, Connecticut Housing Finance Agency (CHFA) and DOH to "Refloat the Ship." From the beginning of its recovery process, the Housing Authority has concurred that the sale of King Court, and 80 unit moderate family rental complex, would bring the agency into solvency, satisfying both the HUD-directed reimbursements and also providing an opportunity to focus on preservation of other State units and increased financial stability of the agency. The sale and re-development of King Court is on-going with HUD, CHFA, DECD and the residents. A Purchase and Sale ("P&S") Agreement has been executed with Goodwin College King Court, LLC, with an anticipated closing date of July 2014. EHHA is also in discussion with CHFA for grant or debt service funds to continue capital improvements needed at Veterans Terrace, a 150 unit Family Section 8 Voucher property.

The East Hartford Housing Authority will continue its efforts to make necessary physical improvements to its federal developments utilizing the Capital Fund Program (CFP) as funded through HUD and as identified in its Five Year Plan. Capital activities that recently completed are: (1) 504 Compliance Accessibility Improvements at Shea Gardens; (2) boiler replacements at Hockanum Park; (3) seal paving cracks and line striping at most properties and (4) perimeter fence replacements at Hutt Heights, Heritage Gardens and The Highlands. Planned work for CFP 2013 is: (1) Generator Replacement and removal of oil tank at Miller Gardens, (2) Generator Replacement at Meadow Hill, (3) Perimeter Fence Replacement at Meadow Hill, (4) EPDM Roof Replacement at The Highlands and (5) Parking lot replacement at Hutt Heights.

EHHA's Section 8 Program serves 431 Housing Choice Vouchers in town and approximately 100 Portable Housing Choice Vouchers administered on behalf of other Housing Authorities.

EHHA is continuing to implement the changes from the HUD-mandated Asset Management Rules at all Federal properties in its portfolio. One change has been to combine Amp 300 (Hutt Heights) into the Low rise Amp 100 (Hockanum Park, Shea Gardens, Rochambeau, Elms Village). This change is effective on 10-1-2013 budget year.

Additionally, in fiscal year ending 2012 and based on HUD's annual Public Housing Assessment System (PHAS), the Agency earned a score of 87 points out of 100, with only a three point gap from being designated a "High Performer". In fiscal year ending 2012, the Housing Choice Voucher Program was designated a "High Performer", and the Agency has sustained that stature with a most recent score of 96 placing EHHA in "High Performer" status once again.

VIII. HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES

The Town has in place a Continuum of Care (CoC) of which the Community Renewal Team (CRT) managed East Hartford Community Shelter is an integral part. Since opening in late 1995, the Shelter, with beds for 16 men and 24 women and children, has operated year-round at capacity. The Shelter provides a safe haven for East Hartford's neediest residents, and the resources that CRT provides Shelter clients as they move through the process of becoming self-sufficient is invaluable. Medical services are provided to Shelter clients through CRT's affiliation with Charter Oak Health Center and Central Area Health Education Center, Inc. These organizations address the health care needs of the medically underserved, minority and vulnerable populations of the community. The East Hartford Community Shelter also works closely with InterCommunity, Inc. to provide mental health and substance abuse counseling for residents.

CRT is an anti-poverty agency offering transitional and permanent supportive housing, affordable housing, early childhood education, energy assistance, behavioral health & wellness, employment & training, and other social service programs. That the Shelter is also managed by CRT makes the clients' transition to independence that much easier. As of October 2007, there are two case workers to assist the Shelter clients. One caseworker focuses on the men's unit while the other works with the families' unit. Having a dedicated caseworker allows clients to receive more attention and assistance in finding permanent living situations. The shelter's case managers also meet monthly with CRT's transitional and supportive housing case managers to discuss and identify housing options for shelter clients.

Representatives from CRT's Shelter and Housing Programs have also been working closely with DOH and the CT CoCs in the development and implementation of the Universal Housing Application and the Coordinated Access Network. These new systems will assist the homeless or those at risk of being homeless access to services in a much shorter timeframe.

The East Hartford Community Shelter was unable to find funding for a part-time administrative/clerical position. However, interns from Manchester Community College have helped to serve this function. The interns have reduced the amount of interruptions for the caseworkers and the program coordinator allowing them to service clients. In addition, the Shelter provides internship and volunteer opportunities to students from the Connecticut River Academy, an early college high school located on Goodwin College's campus in East Hartford. This Action Plan includes continued funding for operating costs at the East Hartford Community Shelter.

Other components of the Town's Continuum of Care include:

- Its Health & Social Services Department which plays an active role in directing homeless persons or persons at-risk of becoming homeless to appropriate resources;
- InterCommunity Inc.'s supportive housing programs;
- the Salvation Army's Homeless Prevention Program;
- the homeless outreach services provided by the Manchester Area Conference of Churches to the chronically homeless through the P.A.T.H. Program;
- the Housing Education Resource Center;
- Interval House Domestic Violence Shelter;
- Interfaith Ministries' Human Needs Fund;
- the Friendship Center's free hot meal program;
- and the East Hartford Housing Authority.

East Hartford's strategy to address homelessness consists of a coordinated effort amongst all of these organizations to end homelessness in town. The 40th Program Year Action Plan includes support for the East Hartford Community Shelter, the Housing Education Resource Center, Interval House and the Friendship Center's free hot meal program.

IX. ANTI-POVERTY STRATEGY

The Town of East Hartford's anti-poverty strategy focuses on a "safety-net" approach. Caseworkers in the Health & Social Services Department (H&SS) respond to town residents with emergency needs such as homelessness, lack of food, unemployment and health issues, to assist them in obtaining needed services and to prevent further deterioration of their situations. Often, residents simply need information as to where to go for help of different kinds; sometimes they need someone to advocate on their behalf. Occasionally, more intense services are needed (especially for residents lacking health insurance) in the form of case management, whereby a caseworker will maintain regular contact with an individual over a period of time to assist that person to stabilize his or her income or living situation, or to obtain needed healthcare. Each individual and family's problem is looked at with an eye to resolution so that they can regain stability in their lives and maintain their economic independence. H&SS maintains good working relations with Town, community and State agencies that also play a role in the Town's anti-poverty strategy: its Youth Services Department, Community Renewal Team, InterCommunity, Inc., the East Hartford Housing Authority, the East Hartford Community Health Center, ChildPlan, the YMCA, the Salvation Army Homeless Prevention Program, the State Department of Social Services, the State Department of Public Health, and the State Department of Mental Health and Addiction Services.

X. LOW/MOD BENEFIT

All of the activities funded with 40th Program Year funds will primarily benefit low and moderate income people, either on an area basis or a limited clientele basis. Table 1 depicts this funding strategy.

TABLE 1
40th YEAR ACTION PLAN FINANCIAL SUMMARY SHEET

Project ID	Project Title	Subject to Admin Cap of 20 %	Subject to Public Service Cap of 15%	Low/mod Benefit	Combats Slum/Blight
0001	Program Administration	\$ 109,508			
0002	Senior Support Services		\$ 10,250	\$ 10,250	
0003	East Hartford Community Shelter		\$ 35,000	\$ 35,000	
0004	Fair Housing		\$ 12,500	\$ 12,500	
0005	Friendship Center Free Hot Meal Program		\$ 9,000	\$ 9,000	
0006	Interval House		\$ 5,000	\$ 5,000	
0007	Bi-Lingual Counselor		\$ 3,000	\$ 3,000	
0008	InterCommunity, Inc.		\$ 5,000	\$ 5,000	
0009	Housing Rehabilitation - Single			\$ 120,000	
0010	Housing Rehabilitation - Multi			\$ 30,000	
0011	Generator at Hockanum Park			\$ 44,650	
0012	Streetscape			\$ 113,631	
0013	Commercial Rehabilitation			\$ 50,000	

TOTALS

\$ 109,508	\$ 79,750	\$ 438,031
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40th Year CDBG Grant	547,539
Total 40 th Year Funds	547,539
Admin Cap of 20%	109,508
Public Service Cap of 15%	79,750

YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Program Administration

PROJECT ID: 0001

HUD MATRIX CODE: 21A General Program Administration
CITATION: 570.206

START DATE/ END DATE: 9/1/14 – 8/31/15

UOG: Local Government

LOCATION: 740 Main Street, East Hartford, CT 06108

PROJECT DESCRIPTION: Oversight, management, monitoring, and coordination of East Hartford's Community Development Block Grant.

PRIORITY NEED CATEGORY: Planning/Administration

OBJECTIVE CATEGORY: n/a

OUTCOME CATEGORY: n/a

INDICATORS: n/a

FUNDING SOURCE:	CDBG	\$ 109,508
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OTHER FUND SOURCE:		0
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TOTAL:		\$ 109,508
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YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Senior Support Services

PROJECT ID: 0002

HUD MATRIX CODE: 05A Senior Services

CITATION: 570.201 (e)

START DATE/ END DATE: 9/1/14 – 8/31/15

UOG: Local Government

LOCATION: 70 Canterbury Street, East Hartford, CT 06118

PROJECT DESCRIPTION: Funding for the provision of services to East Hartford's elderly including, but not limited to, an Elderly Outreach Worker.

PRIORITY NEED CATEGORY: Housing/special needs

OBJECTIVE CATEGORY: Suitable Living Environment

OUTCOME CATEGORY: Availability/Accessibility

INDICATOR	PROPOSED
Number of persons assisted with new or continuing access to a service	40 Elderly

FUNDING SOURCE:	CDBG	\$ 10,250
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OTHER FUNDING SOURCE:		0
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TOTAL:		\$ 10,250
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YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: East Hartford Community Shelter

PROJECT ID: 0003

HUD MATRIX CODE: 05 Public Services (General)

CITATION: 570.201 (e)

START DATE/ END DATE: 9/1/14 – 8/31/15

UOG: Sub-recipient private 570.500 (c)

LOCATION: 381-385 Main Street, East Hartford, CT 06118

PROJECT DESCRIPTION: Funding to support the provision of food and shelter to homeless persons in East Hartford.

PRIORITY NEED CATEGORY: Homeless

OBJECTIVE CATEGORY: Decent Housing

OUTCOME CATEGORY: Availability/Accessibility

<u>INDICATOR</u>		<u>PROPOSED</u>
Number of homeless persons given shelter overnight		75 people
FUNDING SOURCE:	CDBG	\$ 35,000
OTHER FUND SOURCE:	CTDSS	324,183
OTHER FUND SOURCE:	FED'L	15,108
OTHER FUND SOURCE:	PRIVATE FUNDS	31,690
OTHER FUND SOURCE:	PROGRAM FEES	1,500
TOTAL:		\$407,481

YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Fair Housing

PROJECT ID: 0004

HUD MATRIX CODE: 05J Fair Housing Activities

CITATION: 570.201 (e)

START DATE/ END DATE: 9/1/14 – 8/31/15

UOG: Sub-recipient Private 570.500 (c)

LOCATION: 901 Wethersfield Avenue, Hartford, CT 06114

PROJECT DESCRIPTION: Provision of fair housing services, including education and counseling, to tenants and landlords town-wide as well as foreclosure prevention by the Housing Education Resource Center.

PRIORITY NEED CATEGORY: Public Services

OBJECTIVE CATEGORY: Decent Housing

OUTCOME CATEGORY: Availability/Accessibility

<u>INDICATORS</u>		<u>PROPOSED</u>
Number of persons with new or continuing access to a service		281 people
FUNDING SOURCE:	CDBG	\$ 12,500
OTHER FUND SOURCE:	FED'L/HUD	32,500
OTHER FUND SOURCE:	FEDERAL	22,000
OTHER FUND SOURCE:	CHFA/IOREBTA	65,000
OTHER FUND SOURCE:	PRIVATE FUNDS	11,000
OTHER FUND SOURCE:	OTHER MUNICIPALS	48,000
TOTAL:		\$ 191,000

YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Friendship Center Free Hot Meal Program

PROJECT ID: 0005

HUD MATRIX CODE: 05 Public Services (General)

CITATION: 570.201 (e)

START DATE/ END DATE: 9/1/14 – 8/31/15

UOG: Sub-recipient private 570.500 (c)

LOCATION: 12 Rector Street, East Hartford, CT 06108

PROJECT DESCRIPTION: Funding toward the operating budget of the free hot meal program.

PRIORITY NEED CATEGORY: Public Services

OBJECTIVE CATEGORY: Suitable Living Environment

OUTCOME CATEGORY: Availability/Accessibility

<u>INDICATOR:</u>	<u>PROPOSED:</u>
Number of persons with new or continuing access to a service	800 people

FUNDING SOURCE:	CDBG	\$ 9,000
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OTHER FUNDING SOURCE:	PRIVATE FUNDS	\$ 40,000
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TOTAL:		\$ 49,000
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YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Interval House

PROJECT ID: 0006

HUD MATRIX CODE: 05G Battered & Abused Spouses

CITATION: 570.201 (e)

START DATE/ END DATE: 9/1/14 – 8/31/15

UOG: Sub-recipient private 570.500 (c)

LOCATION: Suppressed

PROJECT DESCRIPTION: Funding to provide a domestic violence shelter and counseling services for victims of domestic abuse.

PRIORITY NEED CATEGORY: Public Services

OBJECTIVE CATEGORY: Suitable Living Environment

OUTCOME CATEGORY: Availability/Accessibility

<u>INDICATOR:</u>	<u>PROPOSED:</u>
Number of persons with new or continuing access to a service	145 people

FUNDING SOURCE:	CDBG	\$ 5,000
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OTHER FUND SOURCE:	PRIVATE FUNDS	16,845
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OTHER FUND SOURCE:	PRIVATE/UNITED WAY	38,597
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OTHER FUND SOURCE:	OTHER MUNICIPAL	32,000
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TOTAL:		\$ 92,442
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YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Bi-Lingual Counselor

PROJECT ID: 0007

HUD MATRIX CODE: 05D Youth Services

CITATION: 570.201 (e)

START DATE/END DATE: 9/1/14 – 8/31/15

UOG: Local Government

LOCATION: 50 Chapman Place, East Hartford, CT 06108

PROJECT DESCRIPTION: Funding to support the hiring of a part time Spanish-speaking counselor to help provide free counseling services to East Hartford families.

PRIORITY NEED CATEGORY: Public Services

OBJECTIVE CATEGORY: Suitable Living Environment

OUTCOME CATEGORY: Availability/Accessibility

<u>INDICATORS:</u>	<u>PROPOSED:</u>
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Number of persons with new or continuing access to a service	6
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FUNDING SOURCE:	CDBG	\$ 3,000
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OTHER FUND SOURCE:		0
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TOTAL:		\$ 3,000
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YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: InterCommunity, Inc.

PROJECT ID: 0008

HUD MATRIX CODE: 050

CITATION: 570.201 (e)

START DATE/ END DATE: 9/1/14– 8/31/15

UOG: Sub-recipient private 570.500 (c)

LOCATION: 281 Main Street, East Hartford, CT 06118

PROJECT DESCRIPTION: Funding for the delivery of services to East Hartford residents recovering from mental illness and/or substance abuse issues through the SECURE Program.

PRIORITY NEED CATEGORY: Public Services

OBJECTIVE CATEGORY: Suitable Living Environment

OUTCOME CATEGORY: Availability/Accessibility

INDICATOR:	PROPOSED
Number of persons with new or continuing access to a service	40 people

FUNDING SOURCE:	CDBG	\$ 5,000
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OTHER FUND SOURCE		0
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TOTAL:		\$ 5,000
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YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Housing Rehabilitation – Single Family

PROJECT ID: 0009

HUD MATRIX CODE: 14A Rehab: Single-Unit Residential

CITATION: 570.202 (a)(1)

START DATE/ END DATE: 9/1/14 – 8/31/15

UOG: Local Government

LOCATION: Community-wide

PROJECT DESCRIPTION: Funding for limited housing rehabilitation in single-unit properties occupied by low and moderate income families.

PRIORITY NEED CATEGORY: Housing Units

OBJECTIVE CATEGORY: Decent Housing

OUTCOME CATEGORY: Affordability

<u>INDICATOR:</u>	<u>PROPOSED:</u>
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Number of units brought from substandard to standard condition	7 units
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FUNDING SOURCE:	CDBG	\$ 120,000
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OTHER FUND SOURCE:		0
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TOTAL:		\$ 120,000
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YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Housing Rehabilitation – Multi-Family

PROJECT ID: 0010

HUD MATRIX CODE: 14B: Multi-Unit Residential

CITATION: 570.202 (a)(1)

START DATE/END DATE: 9/1/14 – 8/31/15

UOG: Local Government

LOCATION: Community-wide

PROJECT DESCRIPTION: Funding for limited housing rehabilitation in multi-unit properties occupied by low and moderate income families.

PRIORITY NEED CATEGORY: Housing Units

OBJECTIVE CATEGORY: Decent Housing

OUTCOME CATEGORY: Affordability

<u>INDICATOR:</u>	<u>PROPOSED:</u>
Number of rental units brought from substandard to standard condition	4 units
FUNDING SOURCE: CDBG	\$ 30,000
OTHER FUND SOURCE:	0
TOTAL:	\$ 30,000

YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Hockanum Park Community Room Generator

PROJECT ID: 0011

HUD MATRIX CODE: 03E Neighborhood Facilities

CITATION: 570.201 (c)

START DATE /END DATE: 9/1/14 – 8/31/15

UOG: Local Government

LOCATION: 75 Hamilton Road, East Hartford, CT

PROJECT DESCRIPTION: Funding for the permanent installation of an emergency generator at East Hartford Housing Authority's Community Room serving Hockaum Park residents.

PRIORITY NEED CATEGORY: Public Facilities

OBJECTIVE CATEGORY: Suitable Living Environment

OUTCOME CATEGORY: Availability/Accessibility

<u>INDICATOR:</u>	<u>PROPOSED:</u>
Number of persons with access to a public facility that is no longer substandard	274 people

FUNDING SOURCE:	CDBG	\$ 44,650
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OTHER FUND SOURCE:	Federal Operating Reserves	5,000
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TOTAL:		\$ 49,650
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YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE:		Streetscape
PROJECT ID: 0012		
HUD MATRIX CODE: 03 Public Facilities and Improvements		
CITATION: 570.201 (c)		
START DATE /END DATE: 9/1/14 – 8/31/15		
UOG: Local Government		
LOCATION: 675 - 1520 Main St., East Hartford, CT		
PROJECT DESCRIPTION: Funding physical improvements to the central business district, including, but not limited to, tree planting, trash receptacles, sidewalk replacement, public signage, and benches.		
PRIORITY NEED CATEGORY: Public Facilities		
OBJECTIVE CATEGORY: Suitable Living Environment		
OUTCOME CATEGORY: Sustainability		
<u>INDICATOR:</u>		<u>PROPOSED:</u>
Number of persons with improved access to a substandard facility		area benefit
FUNDING SOURCE:		
	CDBG	\$113,631
OTHER FUND SOURCE:		0
TOTAL:		\$113,631

YEAR 5 ACTIVITIES AND OUTCOME MEASURES

PROJECT TITLE: Commercial Rehabilitation

PROJECT ID: 0013

HUD MATRIX CODE: 14E Rehab; Publicly or privately-owned
Commercial/Industrial

CITATION: 570.202 (a)(3)

START DATE/END DATE: 9/1/14 – 8/31/15

UOG: Local Government

LOCATION: Addresses in Low/mod areas

PROJECT DESCRIPTION: Funding for limited façade improvements to commercial properties along major thoroughfares in low to moderate income areas, including but not limited to sign replacement.

PRIORITY NEED CATEGORY: Economic Development

OBJECTIVE CATEGORY: Expanded Economic Opportunities

OUTCOME CATEGORY: Sustainability

INDICATOR:

PROPOSED:

Number of commercial properties improved

3

FUNDING SOURCE:

CDBG

\$ 50,000

OTHER FUND SOURCE:

0

TOTAL:

\$ 50,000

APPENDIX A

PUBLIC NOTICES

**LEGAL NOTICE
TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM
ADVERTISEMENT OF PUBLIC HEAR-
ING &
PUBLIC REVIEW OF CAPER**

Public notice is hereby given that the Consolidated Annual Performance and Evaluation Report (CAPER) describing 38th Program Year Community Development Block Grant (CDBG) funded activities undertaken from September 1, 2012 through August 31, 2013 is available for public review.

The report may be examined from October 15, 2013 through November 5, 2013 between the hours of 8:30 AM and 4:30 PM, Monday through Friday at the Town Clerk's Office, 740 Main Street, East Hartford and the Grants Administration Office, 740 Main Street, East Hartford. The report may also be examined at the Raymond Library, 840 Main Street, East Hartford from October 15, 2013 through November 1, 2013. All locations are handicapped accessible. The report will be submitted to the U.S. Housing and Urban Development Hartford Area Field Office by November 29, 2013.

The Town of East Hartford will hold a public information meeting at which time citizens and community organizations are invited to review and comment on the completed 38th Year (2012-2013) CAPER.

In addition, the Town will be seeking to obtain the views of citizens and community organizations on housing and community development needs, including non-housing community development needs, in advance of the development of the Town's CDBG Action Plan for the 40th Program Year starting September 1, 2014.

The public hearing will be held on Wednesday, November 6, 2013, at 11 AM in the Town Hall Conference Room B, 2nd Floor (handicapped accessible) located at 740 Main Street, East Hartford. Citizens and organizations are invited to comment at this public hearing. Si necesita un interprete, llame a la Oficina de Grants al telefono (860) 291-7306 tres dias de negocios antes de una audiencia publica.

For additional information regarding CDBG, call (860) 291-7306 (TTY/TDD users call Relay Connecticut 1-800-842-9710 or 7-1-1) or visit the Grants Administration Office, 740 Main Street, East Hartford, CT 06108, Monday through Friday, 8:30 AM - 4:30 PM.

Christina Lessard
Assistant Grants Administrator

Robert J. Ross

2013 NOV -6 P 3: 39

MINUTES

TOWN CLERK
EAST HARTFORD

TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC HEARING
Wednesday, November 6, 2013 at 11:00 a.m.

A public hearing for the Community Development Block Grant was called to order on Wednesday, November 6, 2013 at 11:00 a.m. in the Town of East Hartford Conference Room B, 740 Main Street, 2nd Floor, by Assistant Grants Administrator, Christina Lessard.

Staff present: Sara Ross, Housing Planning Analyst

Public present: Sign-in Sheet attached

Ms. Lessard stated the purpose of this public hearing was to give citizens and community organizations the opportunity to comment on:

- the completed 38th Program Year (2012-2013) Consolidated Annual Performance & Evaluation Report (known as CAPER); and
- the housing and non-housing needs of the community prior to the development of the Community Development Block Grant Action Plan for the program year beginning September 1, 2014.

Ms. Lessard read the Legal Notice (attached) which was published in The Hartford Courant on October 15, 2013.

Ms. Lessard stated that there was a sign-in sheet for speakers. She referred to a copy of the 2012-2013 Consolidated Annual Performance & Evaluation Report that describes the accomplishments of the past CDBG Program Year which was available for public review at the hearing.

At this point, Ms. Lessard invited anyone present to come forward if they had comments.

There being no one present, Ms. Lessard adjourned the Public Hearing at 11:06 a.m.

Respectfully submitted,

Sara Ross

Sara Ross, Clerk

CDBG PUBLIC HEARING

November 6, 2013 11:00 A.M.

SIGN-IN SHEET

NAME

ORGANIZATION

ADDRESS/PHONE #



PUBLIC NOTICES

LEGAL NOTICE TOWN OF EAST HARTFORD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM ADVERTISEMENT OF PUBLIC HEARINGS

The Town of East Hartford will hold two public information meetings at which citizens and community organizations are invited to review and comment on the following:

1. The Town's proposed funding of activities (Action Plan) with an estimated budget of \$550,428 under the 40th Program Year (2014-2015) Community Development Block Grant prior to the development of the Town's 2014 Final Action Plan.
2. The Town's Citizen Participation Plan for the Housing and Community Development Plan Process.
3. The completed 38th Year (2012-2013) Consolidated Annual Performance and Evaluation Report (CAPER).

In addition, the Town will be seeking to obtain the views of citizens and community organizations on housing and community development needs, including priority non-housing community development needs, prior to the development of the Town's 2014 Final Action Plan.

The public hearings will be held on Monday, March 10, 2014, at 11:00 a.m. and 6:00 p.m. in the Town Hall Welling Conference Room (handicapped accessible) located at 740 Main Street, East Hartford on the second floor. Si necesita un interprete, llame a la Oficina de Grants al telefono (860) 291-7306 tres dias de negocios antes de una audiencia publica.

Additionally, the CDBG 40th Program Year Proposed Action Plan, the Citizen Participation Plan, and the CAPER are available for review in the East Hartford Grants Administration Office (740 Main Street, East Hartford), the Town Clerk's Office (740 Main Street, East Hartford) and at the Raymond Library (located temporarily in the East Hartford Community Cultural Center, 50 Chapman Place, East Hartford). All locations are handicapped accessible.

Citizens and organizations are invited to comment at these public hearings. For additional information regarding program proposals and CDBG, call Christina Lessard at (860) 291-7306 (TDD/TDY users call Relay Connecticut 1-800-842-9710 or 7-1-1) or visit the Grants Administration Office, 740 Main Street, East Hartford, CT, 06108, Monday through Friday, 8:30 A.M. - 4:30 P.M.

Christina Lessard
Assistant Grants Administrator

Robert J. Paek 1

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TOWN CLERK
EAST HARTFORD

MINUTES

TOWN OF EAST HARTFORD COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING

Monday, March 10, 2014 at 11:00 a.m.

A public hearing for the Community Development Block Grant was called to order on Monday, March 11, 2013 at 11:04 a.m. in the East Hartford Town Hall Welling Conference Room, Second Floor, 740 Main Street, by Assistant Grants Administrator, Christina Lessard.

Staff present: Paul O'Sullivan, Grants Manager
Sara Ross, Housing Planning Analyst

Public present: see attached sign-in sheet

Christina Lessard stated the purpose of this public hearing was to give citizens and community organizations the opportunity to comment on:

- the 40th Program Year (2014-2015) Community Development Block Grant proposed Action Plan;
- the completed 38th Year (2012-2013) Consolidated Annual Performance & Evaluation Report (CAPER); and
- the Town's Citizen Participation Plan for the Housing and Community Development planning process.

Ms. Lessard read the Legal Notice (attached) which was published in The Hartford Courant on February 18, 2014. Ms. Lessard pointed out a sign-in sheet and referred to copies of the proposed 40th Year CDBG Action Plan Budget. A copy of the 2012-2013 Consolidated Annual Performance and Evaluation Report (CAPER) that describes the accomplishments of the past CDBG Program Year, a letter from the United States Department of Housing and Urban Development rating the Town of East Hartford's performance as "satisfactory" and the Town's Citizen Participation Plan which were available for public review at the hearing.

At this point, Ms. Lessard invited anyone present to come forward if they had comments and state their name and organization as well as their comments. The following people spoke:

Ms. Karen Nigol, Assistant Director of the Housing Education Resource Center (HERC), thanked the Town for past support of HERC's services to residents. Ms. Nigol described

HERC as a direct service provider that works to assist Town residents on many housing issues including foreclosure prevention, tenant and landlord issues, and pre-purchase home ownership counseling. Ms. Nigol stated that HERC hopes to continue to serve the Town through its fair housing activities and technical assistance. Ms. Nigol and HERC commended the Town for being proactive as it relates to housing issues. Ms. Nigol stated that HERC looks forward to a productive future together.

Ms. Lisa Conant, Planning Analyst for Community Renewal Team (CRT) supported inclusion of the rent for CRT Shelter in the CDBG budget this year and thanked the Town of East Hartford for its support.

Mr. Steven Bigler, Assistant Director of Veterans and Children's Services for the Community Renewal Team (CRT), thanked the Town of East Hartford for continued support of the East Hartford Community Shelter. Mr. Bigler stated that unfortunately, there continues to be a need; last year 318 greater Hartford residents were served, of which 78 were East Hartford residents and 87 were children. Mr. Bigler reiterated that the support, not just the funding but the other support provided by the Town as well, is appreciated and hopes to continue the relationship.

Ms. Sarah Pavone, Program Coordinator of the Shelter, reiterated Mr. Bigler's "thank you" and stated that the Town of East Hartford has been the backbone of the shelter. She stated that from July 1, 2013 to February 28, 2014 over 1,000 people had been turned away and that the shelter is always at capacity.

There being no other questions or comments, Ms. Lessard adjourned the Public Hearing at 11:12 a.m.

Respectfully submitted,



Sara Ross, Housing Planning Analyst

CDBG PUBLIC HEARING

March 10, 2014 11:00 A.M.

SIGN-IN SHEET

NAME

ORGANIZATION

ADDRESS/PHONE #

Karin Nico

HOUSING EDUCATION RESOURCE CENTER

901 WETHERSFIELD AVE., H&G, CT
860-296-4242 EXT. 101

Stephen B. Welch

CA

1921 Park St H775

Q.C. 92-5216 p. 253

Lisa Cervoni

CRT

555 Windsor St Htfd Aug 20

800-560-5496

Robert J. Black
1

2014 MAR 12 A 8:57

MINUTES

TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC HEARING
Monday, March 10, 2013 at 6:00 p.m.

TOWN CLERK
EAST HARTFORD

A public hearing for the Community Development Block Grant was called to order on Monday, March 10, 2014 at 6:00 p.m. in the East Hartford Town Hall Welling Conference Room, Second Floor, 740 Main Street, by Assistant Grants Administrator, Christina Lessard.

Staff present: Paul O'Sullivan, Grants Manager
Sara Ross, Housing Planning Analyst

Public present: see attached sign-in sheet

Christina Lessard stated the purpose of this public hearing was to give citizens and community organizations the opportunity to comment on:

- the 40th Program Year (2014-2015) Community Development Block Grant proposed Action Plan;
- the completed 38th Year (2012-2013) Consolidated Annual Performance & Evaluation Report (CAPER); and
- the Town's Citizen Participation Plan for the Housing and Community Development planning process.

Ms. Lessard read the Legal Notice (attached) which was published in The Hartford Courant on February 18, 2014. Ms. Lessard pointed out a sign-in sheet and referred to copies of the proposed 40th Year CDBG Action Plan Budget. A copy of the 2012-2013 Consolidated Annual Performance and Evaluation Report (CAPER) that describes the accomplishments of the past CDBG Program Year, a letter from the United States Department of Housing and Urban Development rating the Town of East Hartford's performance as "satisfactory" and the Town's Citizen Participation Plan were available for public review at the hearing.

At this point, Ms. Lessard invited anyone present to come forward if they had comments. There being no one present with questions or comments, Ms. Lessard adjourned the public hearing at 6:05 p.m.

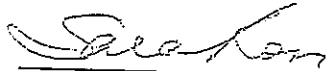
The public hearing was reconvened on March 10, 2014 at 6:11 p.m. Ms. Lessard then invited anyone present to come forward if they had any comments.

Ms. Donna Andrini, Program Coordinator for Interval House read a prepared statement (attached) describing the work that Interval House does and requesting that Interval House continue to receive CDBG funding.

Ms. Icy Mounds, resident of East Hartford and Board Member of Interval House, spoke in support of consideration of Interval House receiving funding from the Community Development Block Grant this fiscal year. Ms. Mounds thanked the Town for support in previous years. Ms. Mounds described Interval House as a non-profit organization providing domestic violence services to the Greater Hartford region. Ms. Mounds stated that over the past year, 144 East Hartford residents received services such as crisis counseling (24-hour hotline), developing safety plans, emergency shelter, court advocacy, and programs for women and children through Interval House. Ms. Mounds thanked the Town for consideration and support of Interval House.

Ms. Lessard adjourned the public hearing at 6:22 p.m.

Respectfully submitted,



Sara Ross, Housing Planning Analyst

CDBG PUBLIC HEARING

March 10, 2014 6:00 P.M.

SIGN-IN SHEET

NAME

ORGANIZATION

ADDRESS/PHONE #

Leah Woods

Internal House
Board Member

10 Hewitt Dr.
East Hartford, CT 06118

Donna Anderson Internal Home East confidential location
My Coordinator

Good Evening:

My name is Donna Andrini and I am the program coordinator for Interval House East, a satellite office of Hartford Interval House, Inc. I am pleased to be before you at this proposed East Hartford Community Development Block Grant budget hearing and speaking for East Hartford residents.

In FY 2012-2013 Interval House East served 144 victims of domestic violence from the town of East Hartford. 97% of those served were extremely low to low income families. It is anticipated that the East Hartford residents we serve during the 2013-2014 grant period will meet the CDBG programs extremely low to low income standards.

All services provided to East Hartford residents are free of charge and consist of some or all of the following:

- 24-hour hotline service

- Safety planning

- Emergency shelter services

- Food and other basic human needs

- Legal and non-legal advocacy

- Individual domestic violence counseling and education

- Weekly support group

- Information, referrals,

and Children's services with our trained certified child advocates. One of the services offered to the children include our age appropriate children's support group as well as a teen group.

Interval House is an important service provider to East Hartford victims as it is:

- 1) The ONLY domestic violence organization in the twenty-four town service area certified to maintain the confidentiality of victims communication
- 2) The ONLY organization in the service area solely dedicated to addressing domestic violence and
- 3) The ONLY organization in the service area specifically geared to sheltering children who are witnesses and/or victims of domestic violence and their mothers

The Interval House East Program Coordinator was able to become an active participant in a newly formed Legal Resource Committee in FY 2012-2013 and is still very active and growing in this FY 2013-14.

The law firm of Halloran and Sage were contacted and interviewed with the purpose of all agreeing to take on at least one Pro Bono case a year. The cases referred are those that often require multiple services such as divorce, immigration, child support, custody and visitation matters.

Also the law firm of Robinson and Cole recently became part of this committee and is meeting with victims requiring help applying for and obtaining restraining orders. Upon victim request for an attorney in these matters, Interval House East schedules them for Tuesday mornings with attorneys from this firm who then represents

them in Hartford Family court. Interval House East continues to assist victims as well with restraining orders, divorces, custody and visitation hearings and where and how to file for child support in the family court. The Interval House Family Violence Victim Advocates in both the Hartford and Manchester criminal courts have office space at the confidential satellite office of Interval House East. Close daily contact between these two programs is very helpful in communicating to the criminal courts the victim's wishes when there has been an arrest to enhance victim safety.

Interval House East has and continues to be well connected with the East Hartford Police department. Officer Beau Thurhauher is the East Hartford liaison for all domestic violence cases with the department. This is a valuable collaboration as it is a "go to" officer that Interval House East can call upon when working with victims from East Hartford whose abusers have been arrested or have warrants pending. Officer Thurhauher has long been a supporter for Interval House. East Hartford also has a newly appointed police chief, Scott Sansom. He has contacted Interval House and is well trained and very familiar with the dynamics of abuse. Interval House East has a pending appointment to meet with police chief Sansom.

While East Hartford has had its share of domestic violence victims, please be assured that many have moved forward and broken the cycle of violence for themselves and their children thru the help of domestic violence programs such as Interval House East. I would

briefly like to share one of those successes. Before speaking to anyone about a victim or survivor it is the policy of Interval House to obtain a release of information. I received this release and will tell you about Sheila. In the 1980's Sheila became a victim of domestic violence and lived in shelter with her two children for six months. While in shelter, Sheila took advantage of every opportunity offered her. Safety planning, counseling, career and educational support, housing and most important the support necessary to rebuild her self-esteem. Ten years after being a domestic violence victim, Sheila contacted Interval House East and wanted to become a volunteer. After interviewing her and seeing how empowered she had become and hearing her passion about helping domestic violence victims I registered Sheila for the State Wide Certification training. Upon completion of this training in 2009 she began volunteering at Interval House East every Friday for a little over a year. While volunteering she received her bachelor's degree from Trinity College. In 2010 Sheila had to make the decision to leave IHE. She wanted to keep moving forward and obtain her Master's degree at UConn. Sheila was a full time student and was employed full time as well. This past June 2013 Sheila graduated with her MSW. She left her previous employer and is a full time employee with Interval House. This young woman says she wonders every day where she and many others like her would be without the help of domestic violence programs. Sheila lives in East Hartford and has for many years and this is just one of the examples given you tonight on the importance of the CDBG funding.

Because we are a non-profit organization, CDBG funding from the Town of East Hartford is crucial in supporting our services to battered women and children from East Hartford.

On behalf of those women and children, I am requesting that Interval House East continue to be a recipient of the CDBG funding and look forward to continued financial support.

PUBLIC NOTICES

LEGAL NOTICE
TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
40th YEAR
September 1, 2014 - August 31, 2015

ACTION PLAN

The Town of East Hartford has developed its ACTION PLAN for the use of 40th Year (2014-2015) entitlement funding in the amount of \$547,539.

The following objectives will give maximum feasible priority to activities which benefit low and moderate income individuals and families and/or aid in the prevention or elimination of slums or blight. In order to obtain citizens' views on these objectives, in addition to this notice, public hearings were held on March 10, 2014 at 11:00 AM and 6:00 PM in the Town Hall Meeting Conference Room. All comments and proposals received as a result of this process were considered in determining the following summarized version of the 40th Year Action Plan:

ADMINISTRATION	
Program Administration	\$109,508
Oversight, management, monitoring and coordination of the Community Development Block Grant Program. Eligible activity under 24 CFR 570.206.	
PUBLIC SERVICES	
Senior Support Services	\$10,250
Funding for the delivery of services to East Hartford's elderly population. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(A).	
Youth Services Bilingual Counselor	\$3,000
Funding to support the hiring of a part-time Spanish speaking counselor to help provide free counseling services to East Hartford families. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).	
Housing Education Resource Center, Inc.	\$12,500
Funding for the provision of fair housing services including town-wide education and counseling to tenants and landlords as well as foreclosure prevention. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).	
CRT - East Hartford Community Shelter	\$35,000
Funding to supplement the operating budget at the East Hartford Community Shelter for the homeless located at 381-385 Main Street. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(A).	
InterCommunity, Inc.	\$5,000
Funding for the delivery of services to East Hartford residents with mental illness through the SECURE Program. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).	
Interval House, Inc.	\$5,000
Funding for domestic violence shelter and counseling services for low and moderate income East Hartford clients. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(A).	
Interfaith Ministries, Inc.	\$9,000
Funding to supplement the operating budget of the Friendship Center's free hot meal program. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(D).	
PROJECTS	
Housing Rehabilitation	\$150,000
Funding for limited housing rehabilitation of one to four unit owner-occupied properties inhabited by low and moderate income families. Eligible activity under 24 CFR 570.202(a)(1), meets HUD national objective criteria under 24 CFR 570.208(a)(3).	
Hockanum Park and Shea Gardens Community Room Generator	\$44,650
Funding for an emergency generator at East Hartford Housing Authority's Community Room serving Hockanum Park and Shea Gardens residents. Eligible activity under 24 CFR 570.201(c), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(C).	
Streetscape	\$113,631
Funding for physical improvements to the central business district, including but not limited to, tree planting, trash receptacles, sidewalk replacement, public signage and benches. Eligible activity under 24 CFR 570.201(c), meets HUD national objective criteria under 24 CFR 570.208(a)(1).	
Commercial Rehabilitation	\$50,000
Funding for limited facade improvements to commercial properties along major thoroughfares in low to moderate income areas, including but not limited to sign replacement. Eligible activity under 24 CFR 570.202(a)(3), meets HUD national objective criteria under 24 CFR 570.208(a)(1).	
TOTAL	\$547,539

This Action Plan is available for public review in the East Hartford Grants Administration Office (740 Main Street), the Town Clerk's Office (740 Main Street) and at the Raymond Library (located temporarily at 50 Chapman Place). It can also be viewed on the Town's web site: www.easthartfordct.gov. The Action Plan is scheduled to be voted on by the East Hartford Town Council at its May 20, 2014 meeting (7:30 PM in the Council Chambers at Town Hall, 740 Main Street). If there are no substantive changes, this notice will serve as the Final Action Plan.

Additional information on the Action Plan and the Community Development Block Grant Program is available by calling or visiting the Grants Administration Office, (860) 291-7306 (TDD/VOY users call Relay Connecticut 1-800-842-9710 or 7-1-1), 740 Main Street, East Hartford, CT 06108, Monday through Friday, 8:30 AM - 4:30 PM. ALL COMMENTS WILL BE ACCEPTED THROUGH 4:30 PM ON MAY 9, 2014.

Christina Lessard
Assistant Grants Administrator